

Excavaite Inc.

Privacy Policy

Effective Date: May 1, 2026

Our Commitment

Excavaite is built for organisations that handle sensitive intellectual property. We take data privacy seriously. This Privacy Policy explains what personal data we collect, why we collect it, how we use and protect it, and the rights you have over your data.

1. Who We Are

Excavaite Inc. (“Excavaite,” “we,” “our”) is the data controller for personal data collected through our website (excavaite.com) and our cloud-hosted services (Excavaite Cloud). For Excavaite Private deployments, Excavaite acts as a data processor on behalf of the Customer organisation, who is the data controller. This Privacy Policy applies to Excavaite’s activities as a data controller.

Excavaite Inc., [Street Address], [City], [State] [Zip Code]

Contact: support@excavaite.com

2. What Personal Data We Collect

2.1 Account and Identity Data

When Authorised Users access the Services, we collect identity data through your organisation’s identity provider (IdP) via SSO. We do not collect or store passwords. Data collected includes:

- Name and email address (provided by your IdP via SSO)
- Role and department (if provided by your organisation’s SCIM provisioning)
- Authentication event timestamps
- Device and browser information for security purposes

2.2 Usage and Activity Data

We collect data about how Authorised Users interact with the Services, including:

- Features accessed and actions taken within the platform
- Documents ingested: source, timestamp, and document ID only — never document content
- AI analysis requests: service called, document reference, and timestamp — never content
- Connector access events: connector type, scope, and access timestamps
- Review decisions and workflow actions

2.3 Technical and Operational Data

- IP address and network metadata
- Service health metrics: uptime, latency, and error rates
- Security event logs: login attempts and access anomalies

2.4 What We Do NOT Collect

We Do Not Read Your Documents

Excavaite does not store document content in logs, error reports, or operational telemetry. Audit logs reference documents by ID only. Operational metrics contain counts and performance data only — never document text, extracted IP, or analysis findings content.

2.5 Website Visitor Data

When you visit excavaite.com, we collect standard web analytics data including pages visited, referral sources, time on page, and browser/device type. This data is used in aggregate to improve our website and marketing. See our Cookie Policy at excavaite.com/legal for details.

3. How We Use Personal Data

Purpose	Legal Basis
Providing and operating the Services	Contract performance
Authentication and access control	Contract performance / Legitimate interest
Security monitoring and fraud prevention	Legitimate interest
Audit logging and compliance	Legal obligation / Contract performance
Product improvement and bug fixing	Legitimate interest
Customer support and communications	Contract performance
Marketing and product updates (opt-out available)	Consent / Legitimate interest
Legal compliance and dispute resolution	Legal obligation

4. AI Service Providers and Sub-Processors

Delivery of the Services requires Excavaite to transmit certain data to third-party AI service providers. These providers act as sub-processors under Excavaite's data processing agreements and are subject to the same data protection obligations as Excavaite.

4.1 What Is Transmitted

- Document embedding (once per document at ingest): raw document content is transmitted to an AI embedding service provider for vectorisation. The resulting vectors are returned to Excavaite and stored. Document content is not retained by the provider beyond processing.
- AI analysis (per analysis run): document content chunks are transmitted to AI inference and language model providers for IP analysis. Content is not retained by these providers beyond each processing request.
- Web search (per agent invocation, optional): search query terms derived from document analysis are transmitted to a web search provider. Document content is not transmitted during web search.

4.2 Current AI Service Providers

AI language model providers may include OpenAI, Anthropic, Google Gemini, and others. Web search providers may include Google, Bing, and Apple, and others. Providers may be added or changed without prior notice. The current and complete list of sub-processors is published at excavaite.com/legal/sub-processors.

4.3 No Training on Customer Data

All AI service sub-processors are contractually prohibited from using Customer Content or Derived Outputs to train, fine-tune, evaluate, or benchmark any AI model. This prohibition is a mandatory contractual requirement in Excavaite's agreements with all AI service providers.

5. Data Sharing

We do not sell personal data. We share personal data only in the following circumstances:

- Sub-processors: as described in Section 4, to deliver the contracted Services.
- Professional advisors: lawyers, accountants, and auditors subject to confidentiality obligations.
- Legal compliance: when required by law, court order, or regulatory authority, after providing notice where legally permitted.
- Business transfers: in the event of a merger, acquisition, or sale of assets, subject to equivalent privacy protections.

6. Data Retention

6.1 Account and Activity Data (Excavaite Cloud)

We retain personal data associated with active accounts for the duration of the subscription. Following contract termination, data is retained for up to 60 days to facilitate export, after which it is deleted. Audit logs may be retained for up to 12 months for legal compliance purposes.

6.2 Excavaite Cloud Trial Data

Personal data and Customer Content collected during an Excavaite Cloud trial is retained for the duration of the trial and for 30 days following the trial end date or conversion to Excavaite Private, whichever is earlier.

6.3 Excavaite Private

In Excavaite Private, all Customer Content and Derived Outputs are stored within Customer's own infrastructure. Excavaite does not hold this data. Retention is governed by Customer's own policies.

6.4 Website Data

Website visitor data is retained in aggregate form for up to 24 months for analytics purposes.

7. International Data Transfers

Where personal data is transferred from the European Economic Area (EEA) or United Kingdom to a third country, we ensure appropriate safeguards are in place, including Standard Contractual Clauses (SCCs) approved by the European Commission, adequacy decisions where applicable, or other mechanisms permitted under applicable data protection law. Details are available in the Data Processing Agreement at excavaite.com/legal.

8. Security

Excavaite implements appropriate technical and organisational measures to protect personal data, including:

- TLS 1.2 or higher encryption on all external service calls
- Encryption of data at rest in Excavaite Cloud infrastructure
- Role-based access controls limiting internal access to personal data
- Audit logging of all access to Customer data
- Regular security assessments and penetration testing
- Incident response procedures with defined notification timelines

9. Your Rights

Right	Description
Access	Request a copy of personal data we hold about you
Rectification	Request correction of inaccurate personal data
Erasure	Request deletion of personal data, subject to legal retention obligations
Restriction	Request that we restrict processing of your personal data
Portability	Receive personal data in a structured, machine-readable format
Objection	Object to processing based on legitimate interests
Withdraw consent	Withdraw consent at any time where processing is consent-based

To exercise any of these rights, contact: support@excavaite.com. We will respond within 30 days. For Excavaite Private, the Customer organisation is the data controller — requests from individual users within an Excavaite Private deployment should be directed to their organisation's data protection contact.

10. Cookies

Excavaite uses cookies and similar technologies on our website and in Excavaite Cloud. A full description of cookies used, their purpose, and how to manage your preferences is set out in our Cookie Policy, available at excavaite.com/legal.

11. Children's Privacy

The Services are not directed at individuals under the age of 18. We do not knowingly collect personal data from minors. If we become aware that we have collected personal data from a minor without appropriate consent, we will delete it promptly.

12. Changes to This Policy

We may update this Privacy Policy from time to time. Material changes will be communicated to Customers at least 30 days before they take effect via email or in-product notice. The current version is always available at excavaite.com/legal.

13. Contact and Supervisory Authority

- All privacy enquiries: support@excavaite.com

Excavaite Inc., [Street Address], [City], [State] [Zip Code]

If you are located in the EEA or UK and have an unresolved concern, you have the right to lodge a complaint with your local data protection supervisory authority.